

Meeting of the CMOS Ottawa Centre Executive
 Tuesday, 1 February 2022
 Approved Minutes

Venue: Zoom videoconference hosted by the Ottawa Centre

Call to Order: 2:00 PM

Meeting Chair: Barry Goodison

Present: Leonard (Len) Barrie, Yvon Bernier, Denis Bourque, Sheila Bourque, Dawn Conway, Ray Desjardins, Barry Goodison, Bob Jones, Helen Joseph, Leslie Malone, John Stone, Abby Dalton (student representative, U. Ottawa); Ada Loewen (student representative Carleton U.).

Not present: Ann McMillan, Michael Steeves

Members of the Ottawa Centre Executive for 2021-22 and web links: see **ANNEX 1**

1. The Chair welcomed the Executive to the meeting. It was moved by Denis Bourque and seconded by Bob Jones to adopt the agenda (see **ANNEX 2**). All were in favour.
2. It was moved by Sheila Bourque and seconded by Yvon Bernier to approve the minutes of the meeting of 6 January 2022, as per version 2. All were in favour.
3. **Update on actions from the last meeting**

Table 1: Action items from the 6 January meeting with status

Agenda item	Assigned To	To do	Status
6.4	DB	Review the Zoom registrations for the proposed Oliver talk (March 2022) to be ready in case CMOS National takes over organizing this event.	Completed. There had been no registrations.
7	All, BG	Provide input to the draft Annual Report; provide the final annual report to CMOS	Completed. Annual report was sent to CMOS 17.01.2022. See item 4 below.
7	Secretary	Review the Executive's Terms of Reference, update it as requested and circulate for comments.	Completed. No comments/edits were provided. Subsequent to the meeting, the revised version was posted.
8.4	DC	Send details of the cartoon book to the Executive	Completed. Further discussion, item 6.3, this agenda
10	DC	Contact members of the current Executive regarding the election	In progress. Further discussion, item 8, this agenda

4. Financial Statement and Status of Investments

There were no financial issues to discuss. Everything is in order.

The Executive was informed that after the Annual Report for 2021 was sent to CMOS national, it was determined that there needed to be an annotation to the Financial Statement for 2021, to identify that there was a holdover of \$150 still on the Centre's books from 2020. The \$150 was part of the matching funds provided by CMOS for the 2020 Science fairs (\$450 in total) that were cancelled due to the pandemic. The Ottawa Centre spent \$600 on prizes for the two science fairs held in 2021, but the amount of \$300 (usually provided to the organizers of the Ottawa Science Fair, the ORSF) was not spent in 2021, so the part of that contributed by CMOS national (the \$150) is still on the Centre's books. The Executive agreed that the Annual Report for 2021 should be amended to reflect this information and that the Centre should spend the \$150 carried forward on the 2022 Science Fairs. **ACTION:** Barry Goodison will work with Yvon Bernier to make the amendment and Barry will send the revised report to CMOS National as soon as possible.

5. Communications Update

There were no communications matters to report, other than those associated with the upcoming talk by Dr Humphreys (see item 6.2 below).

6. Speakers/talks for the Ottawa Centre

6.1 Review of the 20 January 2022 talks by Trevor Andersen and Astrid Schetselaar

Denis Bourque provided his report on participation in the talks by Trevor Andersen and Astrid Schetselaar, noting that 46 screens attended the session; 27 (55%) of these were CMOS members; and 17 (37%) were Students (4 of these students are amongst the 27 CMOS Members). He added that 66 persons had registered, therefore, 68% attended.

The Executive noted that both talks had been excellent, the presentations very well put together and delivered. The Chair warmly thanked the Centre's two student representatives, Ada Loewen and Abby Dalton, for their leading roles in organizing the student talks in 2021 and now in 2022.

Bob Jones sends notices and reminders of upcoming luncheon talks to the Ottawa Centre contact list and, in addition, Denis arranges for a Zoom reminder to be sent to all those that had registered (it was sent on the morning of the talk on the 20th). For the next talk, Denis will try to generate that Zoom reminder the day before the talk to see if that makes any difference to the numbers participating.

6.2 Final schedule for the 2021-22 season

The Centre's schedule for this season is complete.

The next speaker will be Dr Elyn Humphreys on 17 February 2022 (see **Table 2**). Ray Desjardins has kindly agreed to introduce the speaker and Barry Goodison will manage the questions and answers. Bob Jones informed the Executive that everything is in order for the February talk and noted that Dr Humphreys does not want the talk recorded on video. Bob plans to send the notice for the talk on Wednesday of the current week.

Although it has not yet been announced publicly, CMOS National has informed the Centre Chairs that Dr Eric Oliver has agreed to be the 2022 CMOS Tour Speaker, and that the date for his talk will be 17 March. The event will be promoted and organized by CMOS National. The Centre agreed with Helen's suggestion to close the loop on arrangements between the Ottawa Centre and Dr Oliver. **ACTION:** Helen Joseph will contact Dr Oliver, cc Jim Abraham, offer congratulations, and let him know the talk will be organized now by CMOS National.

6.3 Possible speakers for the 2022-23 season

The Centre discussed potential speakers and themes for the 2022-23 season talks. For all follow-up actions, the list, along with the proponents for each suggestion, is circulating separately to the formal minutes as the information is so tentative at this stage.

6.4 Gifts for future speakers

The Executive considered whether or not to offer any form of gifts to future speakers. In the past, books had been offered to some speakers at in-person luncheon talks, noting that some speakers (including government employees) were not able to receive any kind of gift at all). The books had not cost the Centre anything – most of them had been offered to CMOS National as part of a book review process. It is not necessary for the Ottawa Centre to distribute those books, but it could do so if wished.

Other suggestions included purchasing books to offer speakers, or offering gift certificates, or making contributions to charity on behalf of the speaker.

In all cases, the Chair always sends a message of thanks to the speakers to acknowledge and appreciate their contribution.

After weighing the pros and cons, the Executive decided that no costed gifts would be offered in future, but that in all cases, a message of thanks would continue be sent.

Table 2: Speakers/talks, 2021-22 season, Ottawa Centre (as of 1 Feb 2022)

Date	Day	Speaker	Title	Liaison
23.09.2021	Thurs	Barbara Delisle and Peter Kimbell	Canadian Weather Radar - Public Display Update and Plans for Upgrading Franktown Site	Bob Jones
21.10.2021	Thurs	Dr. Alan Betts	Science and Society Challenges	Ray Desjardins
18.11.2021	Thurs	Dr. Stephan Gruber	Toward Permafrost Climate Services	Ada Loewen
16.12.2021			No talk was scheduled	
20.01.2022		Trevor Andersen and Astrid Schetselaar (students of Chris Burn)	Trevor Andersen: Storm force winds in Hurricane Alley, KM 450-465, Dempster Highway, Yukon; Astrid Schetselaar: Increases in maintenance costs for highways due to climate change in Yukon.	Ada Loewen
17.02.2022		Dr. Elyn Humphreys	Methane emissions from the Hudson Bay Lowlands	Ada Loewen, Ray Desjardins
17.03.2022		Dr. Eric Oliver, CMOS Tour speaker 2022	Experiences bridging knowledge systems (ocean science and Inuit Knowledge) in coastal Nunatsiavut	CMOS National
21.04.2022		Dr Ellen Field	Role of Education in Climate Action: Research-informed engagement	Leonard Barrie

7. Science Fairs 2022

Outaouais Science Fair: Yvon Bernier has been in touch with the organizers of the Outaouais Science Fair for 2022, and they have decided the event will be virtual this year. As always, the Ottawa Centre will provide \$300 in prize money (with \$200 to be offered to the

secondary level winner and \$100 to go to the winner at elementary level). The Centre does not need to provide any funding to the organizers of the Outaouais Science Fair, as they have a corporate sponsor that looks after that. Further discussions take place later in the week.

Ottawa Regional Science Fair (ORSF): Len Barrie has been in touch with Simon McMillan (OSRF) to inform them who will be the judges representing the CMOS Ottawa Centre for the 2022 event, namely Len Barrie, Ray Desjardins, Abby Dalton and Ada Loewen. The event will be virtual in 2022. The judges need to register with ORSF. Submission of proposals by the students will close at the end of March. The Science Fair will take place on 8 April, and the awards will be handed out on 9 April. Len has informed ORSF that the Ottawa Centre will provide \$300 in prizes, with \$200 to go to the first place winner and \$100 to go to the second place winner.

In past years for in-person events, the Centre has always provided an additional \$300 to the ORSF organizers. This was not paid in 2021 during the first virtual event. **ACTION:** Len Barrie will clarify whether the \$300 for the ORSF organizers will be offered in 2022. Denis Bourque reminded the Executive that the Centre's level of contribution over the last 15 or so years allows the Centre to be recognized in brochures and promotional materials which contributes to the CMOS profile in the Science Fairs. *NB: subsequent to this meeting, it was noticed that CMOS is listed by ORSF as a Bronze level sponsor (<https://www.orsf.ca/sponsorship/sponsors/>).* **ACTION:** Len Barrie will speak with the ORSF organizers about ways to maintain and increase the CMOS visibility at the Science Fairs and will pass on to the Executive the requirements for the various levels of sponsorship.

As noted in item 4 above, the Chair will only ask CMOS National for matching funds for the prize money for 2022, as the Centre had retained \$150 for the contribution to the ORSF from the 2020 matching funds.

8. Elections 2022

Dawn Conway (past Chair) has contacted all current members of the Centre's Executive to determine whether they plan to stand for election in 2022. Dawn Conway, Helen Joseph and Leslie Malone will not be running again this year. All others have indicated their willingness to serve another year. With Len Barrie becoming Chair for the next season, there will be a need to identify a new vice-chair. Bob Jones indicated he wishes to pass some of the Membership responsibilities to another member of the Executive, so there will likely be a need to re-evaluate the Terms of Reference as currently written and adjust the distribution of duties. As well, the Executive will consider the tasks of Secretary and how that role will evolve.

The Executive discussed people to invite to stand for election this year. This list is circulating separately to the minutes as the information is tentative.

9. Other business

No issues were raised.

10. Date of Next Meeting of the Ottawa Centre Executive

The next meeting of the CMOS Centre Chairs will be on 8 March 2022 and the March luncheon meeting is scheduled for 17 March. The next meeting for the Ottawa Centre will take place, by Zoom, on Tuesday, 15 March 2022, at 14:00.

11. Adjournment

The Chair thanked all for their participation and contributions to the discussions. The meeting adjourned at 15:37.

ANNEX 1: Ottawa Centre Executive 2021-22 (<https://cmosarchives.ca/Ottawa/ottawaexecs.html>)

Position	Name	e-mail
Chair	Barry Goodison	barrygo@rogers.com
Vice-chair	Leonard (Len) Barrie	leonardbarrie@gmail.com
Treasurer	Yvon Bernier	ycbernier@videotron.ca
Recording Secretary	Leslie Malone	lesliemalone@rogers.com
Membership and Archives	Bob Jones	jonesb@ncf.ca
Education Co-ordinator	Sheila Bourque	sbbourque@rogers.com
Past Chair	Dawn Conway	DMConway1@gmail.com
Zoom manager	Denis Bourque	denisabourque@gmail.com
Member-at-large	Ray Desjardins	Ray.Desjardins@canada.ca
Member-at-large	Helen Joseph	macdonaldjoseph@hotmail.com
Member-at-large	Ann McMillan	mcmillan@storm.ca
Member-at-large	Michael Steeves	meridian848@gmail.com
Member-at-large	John Stone	john.stone@rogers.com
Student rep., U. Ottawa	Abigail Dalton	adalt043@uottawa.ca
Student rep., Carleton U.	Ada Loewen	ada.loewen@gmail.com

Links:

The Canadian Meteorological and Oceanographic Society: <https://www.cmos.ca/>

CMOS Ottawa Centre: <https://www.cmos.ca/site/ottawa>

Archived materials: https://cmosarchives.ca/Ottawa/index_ottawa_archives.html

ANNEX 2**AGENDA, 1 February 2022**

- 1. Adoption of the agenda**
- 2. Adoption of the minutes of the meeting of 6 January 2022**
- 3. Update on actions from the last meeting**
- 4. Financial Statement and Status of Investments**
- 5. Communications update**
- 6. Speakers/talks for the Ottawa Centre**
 - 6.1 Review of the Andersen and Schetselaar talks on 20 Jan 2022
 - 6.2 Final schedule for the 2021-22 season
 - 6.3 Discussion on possible speakers for the 2022-23 season
 - 6.4 Discussion on offering gifts to future speakers:
- 7. Science Fairs 2022**
- 8. Elections 2022**
- 9. Other business**
- 10. Date of Next Meeting of the Ottawa Centre Executive**
- 11. Adjournment**

ANNEX 3

CMOS OTTAWA CENTRE
Revised FINANCIAL STATEMENT
2021

Balance as of December 31, 2020	\$10834.19
Plus Income	
CMOS Annual Subvention	831.00
Interest Earned on GICs in 2020	84.45
Total Income	\$915.45
Minus Expenses	
Ottawa Regional Science Fair	300.00
Expo-sciences de l'Outaouais (prepaid in 2020)	0.00
Reimbursement for prepaid luncheon (March 2020) that was cancelled	210.00
Zoom License for 12 months	271.20
Bank Service Charge	1.40
Total Expenses	\$782.60
Balance as of December 31, 2021	\$10967.04

Note: \$150 from 2020 contribution of \$450 from CMOS National for Science Fair subvention is carried forward to 2022.

Yvon Bernier, Treasurer
1 February 2022