



Informal Meeting of the CMOS Ottawa Centre Executive

Wednesday, 19 June 2019

Approved Minutes

Venue: Irene's Pub, 885 Bank Street, Ottawa

Call to Order: 12:00 noon

Chair: Dawn Conway

Ottawa Centre Executive: See **Table 1**

Present: Len Barrie, Yvon Bernier, Denis Bourque, Sheila Bourque, Dawn Conway, Barry Goodison, Bob Jones, Leslie Malone, Ann McMillan, Michael Steeves

Regrets: Bruce Angle, Ray Desjardins, Martin Gauthier, Helen Joseph, Brie Morrison, Paul Pestieau, Greg Steeves, John Stone

1. The **agenda** was adopted with several additions under 'Other Business'.

2. The **Minutes** from the meeting of 22 May were adopted as written in V2. **ACTION:** Leslie will finalize the May minutes; Bob will post them on the Centre's web site.

3. **Actions arising** from past meetings:

The Executive discussed lapsed members. There are about 10 identified for last year. It was decided to encourage them to update their membership and to inform them of the upcoming Congress in 2020. **ACTION:** Bob Jones (with input from Michael Steeves) will contact the lapsed members.

4. Financial Statement

Yvon Bernier briefed the meeting on the CMOS Ottawa Centre Financial Statement for the period 30 June 2018 – 30 June 2019 (See **Annex 1**). Yvon noted the Centre's objective to bring down the balance before the 2020 Congress.

At the start of the year, the Centre had \$11,584.60. Income was \$6836.51 and expenses totalled \$8548.98 leaving a balance of \$9872.13. Much of this is invested in GICs. A total of \$1081.59 is available as cash to cover operations during the upcoming season. One of the three GICs (valued at \$1512.25 as of 30 June 2019) matures in early December 2019. The annual subvention from CMOS national (the value of which is based on the number of members in the area) should be paid to the Centre in the October/November period. Last year the subvention was \$803, but membership declined a bit this past year).

It was noted that recent Congresses have struggled to be profitable. Denis explained that the Centre receives \$10 for each registered attendee, regardless of whether the Congress ends with a profit or a loss. If there is a profit, the Centre gets 30 per cent of the profit. Any loss

is absorbed by CMOS national. It is important to motivate students to become CMOS Members and to attend CMOS 2020 – the professors should be engaged to assist with that.

5. Costs Associated with Luncheons

There are generally several (3-4) 'no-shows' for each luncheon – people that signed up and then did not attend. Food is prepared based on the numbers that register to attend, and the Centre still has to pay for the number of meals prepared.

It was agreed to establish a system through which people registering for a luncheon would pay online in advance. Then, if they do not attend, the Centre suffers no financial loss.

ACTION: Denis will look into using PayPal; Yvon and Bob will investigate using INTERAC transfer. **ACTION:** Paul will speak with the Mess on their costs for meals for the upcoming season.

6. Potential speakers for 2019-20

Barry is working to finalize arrangements with Elisabeth Gilmore for the September luncheon. Ray Desjardins is confirmed for November. Helen is working confirm Genéviève Béchard for a winter date. Len is speaking with Stéphane Laroche and Felix Vogel for October and Jan/Feb. Bill Maynard, Chris Henderson and Eddie Carmac are additional options, but less likely due to the other speakers that will be hosted. In 2020, one speaker will be the CMOS Tour speaker (speaker and date TBD) and another will be the speaker chosen by CACOR for the joint luncheon (speaker and date TBD). There is also a possibility of having a SCOR speaker (details TBD). See **Table 2** below.

7. Next meeting

The next meeting is scheduled for 19 September 2019.

8. Other business

8.1 CMOS Tour Speaker: the Centre suggested the following persons to be considered for the CMOS Tour speaker for 2019-20: Jackie Dawson (U. Ottawa); Andrew Weaver; and Alan Bertram (UBC). **ACTION:** Dawn will pass on these suggestions to CMOS national.

8.2 Poster for Congress 2020: the Executive endorsed the draft poster for Congress 2020.

ACTION: Dawn will inform CMOS national of this decision.

8.3 Update on Centre Chairs meeting (06.06.2019): Dawn attended. She noted that Dianne Pendlebury is taking over from Alanna MacKenzie as CMOS Tour Speaker organizer and that there will be an article in the CMOS Bulletin on Ray Desjardins having received the Order of Canada. The next Centre Chairs meeting will be 8 July during the IUGG.

8.4 David Phillips: Dawn mentioned that Dave Phillips is doing a cross country speaking tour and would like to include Ottawa. Len suggested David might be considered by the SPC as a possible Congress speaker for 2020. **ACTION:** Dawn will follow up with Dave Phillips on the possible talk in Ottawa.

9. Adjournment

The meeting was adjourned at 11:49 AM.

Table 1: Ottawa Centre Executive (see also <http://cmosarchives.ca/Ottawa/ottawaexecs.html>)

Position	Name	e-mail
Chair	Dawn Conway	DMConway1@gmail.com
Vice Chair	Barry Goodison	barrygo@rogers.com
Treasurer	Yvon Bernier	ycbernier@videotron.ca
Recording Secretary	Leslie Malone	lesliemalone@rogers.com
Membership and Archives	Bob Jones	jonesb@ncf.ca
Education Co-ordinator	Sheila Bourque	sbbourque@rogers.com
Past Chair	Martin Gauthier	martin.gauthier@rwdi.com
LAC Chair, 2020 Congress	Bruce Angle	Wxangle58@gmail.com
Member-at-large	Len Barrie	leonardbarrie@gmail.com
Member-at-large	Denis Bourque	denisabourque@gmail.com
Member-at-large	Ray Desjardins	Ray.Desjardins@canada.ca
Member-at-large	Helen Joseph	macdonaldjoseph@hotmail.com
Member-at-large	Ann McMillan	mcmillan@storm.ca
Member-at-large	Paul Pestieau	Paul.Pestieau@canada.ca
Member-at-large	Michael Steeves	meridian848@gmail.com
Member-at-large	John Stone	john.stone@rogers.com
Student rep., U. Ottawa	Greg Steeves	gregsteeves6@gmail.com
Student rep. Carleton U.	Brie Morrison	briemorrison@cmail.carleton.ca

Table 2: CMOS Luncheon dates and Speakers, Sept 2019 - June 2020

Date	Day	Speaker	Proposed by
19.09.2019	Wed.	Elisabeth Gilmore (in progress)	Barry
17.10.2019	Wed.	TBD	
20.11.2019	Wed.	Ray Desjardins (confirmed)	All
18.12.2019	Wed.	Nancy Hamzawi (in progress)	Barry
15.01.2020	Wed.	TBD	
19.02.2020	Wed.	TBD	
18.03.2020	Wed.	TBD	
15.04.2020	Wed.	TBD	

NB: All the above-noted dates for the 2019-20 season have been booked and confirmed with the Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa.

ANNEX 1:

**CMOS OTTAWA CENTRE
FINANCIAL STATEMENT FOR 2018/2019
(JUNE 30, 2018 TO JUNE 30, 2019)**

Balance as of June 30, 2018	\$11,584.60
<u>Plus Income</u>	
Luncheons (8 meetings)	5430.00
CMOS Annual Subvention	803.00
Matching Grant from CMOS for Science Fairs	450.00
Interest Earned on GICs during the period	<u>153.51</u>
Total Income	\$6836.51
<u>Minus Expenses</u>	
Luncheons (8 meetings)	7272.51
Ottawa Regional Science Fair	800.00
Expo-sciences de l'Outaouais	300.00
Purchase of 4 T-shirts for Ottawa Science Fair	117.47
Cost of delivery of books donated by Geoff Strong	25.00
Engraving on Science Fair Plaque	21.45
Stamps and Envelopes	3.75
Bank Service Charge	<u>8.80</u>
Total Expenses	\$8548.98
Balance as of June 30, 2019	\$9872.13
Balance made up of:	
Cash and bank deposit:	1081.59
GIC #13 (matures in Feb. 2021) worth on June 30, 2019	4194.42
GIC #15 (matures in Nov. 2022) worth on June 30, 2019	3083.87
GIC #17 (matures in Dec. 2019) worth on June 30, 2019	<u>1512.25</u>
	\$9872.13

Yvon Bernier
Treasurer
June 2019

