



Ottawa Centre: <http://www.cmos.ca/site/ottawa>

Meeting of the CMOS Ottawa Centre Executive

Monday, 27 March 2019

Approved Minutes

Venue: Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa

Call to Order: 11:05 AM

Chair: Dawn Conway

Ottawa Centre Executive: See **Annex 1**

Present: Bruce Angle, Len Barrie, Yvon Bernier, Dawn Conway, Martin Gauthier, Bob Jones, Leslie Malone, Ann McMillan, Michael Steeves.

Regrets: Ray Desjardins, Denis Bourque, Sheila Bourque, Barry Goodison, Helen Joseph, Brie Morrison, Paul Pestieau, Greg Steeves, John Stone.

1. The **agenda** was adopted with no change.

2. The **Minutes** from the meeting of 25 February were adopted with minor changes. **ACTION:** Leslie will finalize the February minutes; Bob will post them on the Centre's web site.

3. **Actions arising** from past meetings:

The status of actions from the February meeting are summarized in **Table 1** below:

Table 1: Actions arising from 25.02.2019 with status

Item	Action	Status
4b	Dawn Conway will speak with Eric Crighton and ask if he wants to invite any of his colleagues to the luncheon on the day he presents	Completed.
4c	Ann McMillan will finalize details with CACOR on the joint session (speaker Dierdre Laframboise)	Completed.
4d	Dawn Conway is finalizing scheduling and arrangements for May (speaker Laxmi Sushama)	Completed (schedule confirmed; have abstract and bio).
4	Dawn Conway and Bob Jones will investigate posting notices of CMOS luncheons with 'What's on in Ottawa This week'	Completed – the March luncheon was posted. Bob is keeping an eye out for new people signing up for luncheon notices.
6b	Martin Gauthier will contact Michael Steeves to request that he accompany Greg and Brie to judge the Ottawa Science fair.	Completed.
6b	Martin Gauthier will provide the certificate templates to Leslie Malone to print for the 2019	Completed.

	presentations.	
6b	Yvon Bernier will prepare the cheques for the student winners.	Completed.
	Trophy	Completed. Bob Jones has retrieved the trophy from Merivale High School and brought it to the March luncheon to pass on to Michael Steeves for the photos at the Ottawa Science fair.
6c	Ann McMillan will contact Paul Kushner to let him know of the initiative on which she and Michael Steeves are working and will ask whether she can join the CMOS National Committee that is working on the mission/mandate and updating the presentation materials and related follow-up activities.	Completed. Kim Strong and Paul Kushner have finalized the mission/mandate and updated the presentation materials. Copies of the new CMOS leaflet will be available at the March luncheon.

4. CMOS Centre Chairs meeting

Dawn Conway briefed the Executive on the key outcomes of the CMOS Centre Chairs meeting of 7 March (held by teleconference):

- The matter of the postcard is closed. Centres that wish to use such a product will develop their own as there is no easy-to-use template.
- CMOS Ottawa still needs to nominate someone to the education committee. Sheila Bourque had expressed tentative interest but wants to see the committee's mandate.
- The updated CMOS mission and slide deck are final. **ACTION:** Bob will send the e-files for the Power Point and pamphlet to all members of the CMOS Ottawa Executive.
- Other centres indicated frustration with locking down scheduling of the CMOS Eastern tour speaker.
- The Vancouver Island Centre has started planning for the 2021 Congress. Work has started on the Budget, and Chairs have been nominated.
- Dawn Conway informed the other Chairs of progress for the 2020 event including on the updated theme.
- The Centre Chairs felt it not necessary to set up a 'Professional Members' category but did agree there needed to be a 'Code of Conduct'.
- CMOS National wants to revive the Private Sector Committee as it has been very quiet recently. Nominations are welcome for Chair of the committee. The group had been quite active while Harinder had been CMOS President.
- CMOS national could use a professional communications person. It was noted that Brenda O'Connor was retired and might be Ottawa-based (she comes to our meetings). **ACTION:** Len Barrie will introduce Brenda to Dawn Conway for follow up on that idea.
- The next Chairs meeting is on 6 June.

5. 2020 Congress Update

Bruce Angle is meeting with senior officials to assess their interest in assisting with preparations for CMOS 2020. The first meeting was on 19 March with Dr. Arran McPherson (she is Acting Assistant Deputy Minister of Ecosystems and Oceans Science (EOS) and a meeting has been scheduled for 5 April with David Grimes and Nancy Hamzawi (ECCC). Prior

to the meeting with Dr McPherson, Bruce had prepared a background document which the Executive thought was excellent.

The meeting with Dr McPherson was positive, and DFO is entrenched in making CMOS relevant. DFO will support planning for and operations of CMOS 2020, particularly through internal and external communications and in terms of advancing opportunity for early career scientists (government departments cannot assist with the costs of food and beverages).

For the 2020 Congress, of the proposed \$650 Congress fee, \$380 is to cover coffee breaks, luncheons and dinner. The LAC is therefore seeking to merge the banquet and the Parsons-Patterson lunch to reduce costs. Paul Kushner and CMOS national are on board with that but there is some reluctance within the LAC to take that step.

Bruce and Len are working on communications materials. Oscar Koren is approaching 50 to 60 suppliers, equipment manufacturer etc., to seek out those interested in promoting their businesses at CMOS 2020. Bruce noted that Brian Day (Campbell Scientific) had observed there have been fewer sponsors at the Toronto and Halifax events – he is unwilling to continue to contribute 10K unless others step up as well.

The LAC is looking for a graphics designer for posters and banners for the 2020 congress. Ted Yuzyk is helping with that. The budget should be 1-2K. Ann McMillan knows an Algonquin student that might have an interest in the work. All designs from past Congresses are stored in the CMOS archives, and can be seen on the opening page of each Congress at:

http://cmosarchives.ca/Congress_P_A/chrono.html .

On behalf of the SPC, Len added that the proposed 2020 theme and description are circulating and should be finalized soon. The LAC needs it for advertising. Newly added members of the SPC include Ann McMillan and Jackie Dawson. DFO also wants to be represented on the SPC – perhaps someone from the IOS Victoria which would provide continuity with the 2021 event.

6. Schedule of speakers:

- (a) Today's speaker (27 March 2019) is Eric Crighton. Dawn Conway will introduce and conduct the Q&A session.
- (b) 17 April 2019: Deirdre Laframboise, the Executive Director of the Federation of Canadian Municipalities is confirmed as speaker for the joint CMOS CACOR session in April. We have the abstract and bio. Arrangements with CACOR are in order. **ACTION:** Dawn Conway will advertise the April luncheon in "What's on in Ottawa this week".
- (c) 22 May 2019: The CMOS eastern Tour speaker, Laxmi Sushama, is confirmed for May. We have the abstract and bio.

The Executive discussed advertising the CMOS luncheons through the Communications Departments of the Government (e.g. for ECCC, DFO, AgCan, etc.) and relevant societies and agreed it would be worth pursuing. **ACTION:** Michael Steeves will start a list of communications offices, starting with sources such as government web sites.

The schedule for the 2018-19 calendar is summarized in **Table 2** below. Meetings relevant to CMOS are presented in **Table 3** below. The dates booked at the Junior Ranks Mess for the 2019-2020 season are presented in **Table 4** below. The archive of past speakers can be found at: <http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>

7. Other business

(a) Science fairs:

- Yvon Bernier and Serge Nadon judged the relevant entries at the Quebec fair (high school level) and noted that there were a lot of projects on the environment this year. The winner was 'Eau Secours' on ocean clean-up. The fair for primary schools will be held in May.

- The cheques (Yvon), the trophy (Bob) and certificates (Martin/Leslie) were provided to Michael Steeves for the Ottawa Science Fair (for 6 April).
 - Michael has designed a T-shirt advertising free student membership with CMOS – the three judges will wear them during the Ottawa Science Fair to raise the visibility of CMOS (they can be reused at future events). The Executive approved the cost of printing the T-Shirts (3 at \$25 each).
 - Martin will write up a brief description of the science fair process to help current and future volunteers. **ACTION:** Martin will send the description to Michael Steeves and to Leslie Malone (Secretary).
- (b) **2019-2020 speaker roster:** To get a head start on scheduling the speakers for the 2019-2020 season, it was decided that there would be a discussion on the agenda for the April meeting. **ACTION:** In preparation for the April meeting, Dawn Conway and Leslie Malone will assemble the list of suggestions made to date and circulate it for additional ideas.

8. Next meeting:

The next meeting will be on 17 April. Included on the agenda will be discussions on:

- speakers for the 2019-2020 season,
- elections of the Ottawa Centre Executive (May 22)

9. **Adjournment:** The meeting was adjourned at 11:54 AM.

Table 2: Luncheon dates and Speakers, Sept 2018 - June 2019

Date	Day	Speaker	Proposed by
27.09.2018	Th.	Brian Gray	B. Goodison & R. Desjardins
25.10.2018	Th.	No session	
15.11.2018	Th.	Peter Kimbell	Denis Bourque
11.12.2018	Tues.	Michel Jean on behalf of David Grimes	Barry Goodison
23.01.2019	Wed.	Frank Johnson	Bob Jones
25.02.2019	Wed.	Jackie Dawson, U. Ottawa	Barry Goodison; Helen Joseph
27.03.2019	Wed.	Eric Crighton, U. Ottawa	Dawn Conway
17.04.2019	Wed.	Deirdre Laframboise, CFM. Joint session with CACOR.	Ann McMillan
22.05.2019	Wed.	Laxmi Sushama, CMOS Eastern Tour speaker.	Dawn Conway; Martin Gauthier
19.06.2019	Wed.	Executive meeting, Irene's Pub	All

NB: All the above-noted dates for the 2018-19 season have been booked and confirmed with the Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa.

Table 3: Meetings/events relevant to CMOS, Sept 2018- July 2019

Date	Meeting	Info
05.09.2018	LAC_1 , CMOS 2020	
13.09.2018	CMOS Centre Chairs meeting	
19.09.2018	CACOR	http://canadiancor.com/
20.09.2018	CMOS National Executive	
26.09.2018	PROBUS	Len Barrie provided the talk
08.11.2018	CMOS Centre Chairs meeting	
23.11.2018	LAC_2 , CMOS 2020	
15.11.2018	CMOS Council	
10.12.2018 - 14.12.2018	ArcticNet 2018	http://www.arcticnetmeetings.ca/asm2018/index.php
13.12.2018	CMOS National Executive	
10.01.2019	CMOS Centre Chairs meeting	
16.01.2019	CACOR	
17.01.2019	CMOS Council	
30.01.2019	LAC_3 , CMOS 2020	
14.02.2019	CMOS National Executive	
20.02.2019	CACOR	
07.03.2019	CMOS Centre Chairs meeting	
13.03.2019	LAC_4 , CMOS 2020	
20.03.2019	CACOR	
21.03.2019	CMOS Council	
23.03.2019	Outaouais Science Fair	Secondary / college-level component
06.04.2019	Ottawa Science fair	
17.04.2019	CACOR. Joint with CMOS	
18.04.2019	CMOS National Executive	
19.04.2019	Good Friday	
22.04.2019	Easter Monday	
24.04.2019	LAC_5 , CMOS 2020	
01.05.2019	CACOR	
TBD.05.2019	Outaouais Science Fair	Primary component
22.05.2019	CACOR	
06.06.2019	CMOS Centre Chairs meeting	
13.06.2019	CMOS Council	
19.06.2019	CACOR	
8-18.07.2019	27th IUGG General Assembly, incl. the 53rd CMOS Congress	http://iugg2019montreal.com/

Table 4: Luncheon dates and Speakers, Sept 2019 - June 2020

Date	Day	Speaker	Proposed by
18.09.2019	Wed.	TBD	
16.10.2019	Wed.	TBD	
20.11.2019	Wed.	TBD	
18.12.2019	Wed.	TBD	
15.01.2020	Wed.	TBD	
19.02.2020	Wed.	TBD	
18.03.2020	Wed.	TBD	
15.04.2020	Wed.	TBD	
20.05.2020	Wed.	TBD	

NB: All the above-noted dates for the 2019-20 season have been booked and confirmed with the Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa.

Annex 1: Ottawa Centre Executive (see also <http://cmosarchives.ca/Ottawa/ottawaexecs.html>)

Position	Name	e-mail
Chair	Dawn Conway	DMConway1@gmail.com
Vice Chair	Barry Goodison	barrygo@rogers.com
Treasurer	Yvon Bernier	ycbernier@videotron.ca
Recording Secretary	Leslie Malone	lesliemalone@rogers.com
Membership and Archives	Bob Jones	jonesb@ncf.ca
Education Co-ordinator	Sheila Bourque	sbbourque@rogers.com
Past Chair	Martin Gauthier	martin.gauthier@rwdi.com
LAC Chair, 2020 Congress	Bruce Angle	Wxangle58@gmail.com
Member-at-large	Len Barrie	leonardbarrie@gmail.com
Member-at-large	Denis Bourque	denisabourque@gmail.com
Member-at-large	Ray Desjardins	Ray.Desjardins@canada.ca
Member-at-large	Helen Joseph	macdonaldjoseph@hotmail.com
Member-at-large	Ann McMillan	mcmillan@storm.ca
Member-at-large	Paul Pestieau	Paul.Pestieau@canada.ca
Member-at-large	Michael Steeves	meridian848@gmail.com
Member-at-large	John Stone	john.stone@rogers.com
Student rep., U. Ottawa	Greg Steeves	gregsteeves6@gmail.com
Student rep. Carleton U.	Brie Morrison	briemorrison@cmail.carleton.ca