

Meeting of the CMOS Ottawa Centre Executive
Thursday, 26 January, 2017
Rideau Canal Junior Ranks Mess
4 Queen Elizabeth Dr., Ottawa

Present: Martin Gauthier (Chair), Dawn Conway (Vice-Chair), Ann McMillan (past Chair), Yvon Bernier (Treasurer), Bob Jones (Centre webmaster, Archivist, Member-at-Large), Paul Pestieau (Member-at-Large), Bruce Angle (Chair, LAC 2020 Congress), Greg Steeves (student representative, U. Ottawa), Leslie Malone (Secretary). Invited guest: Katie Dolan (Ottawa Tourism).

Unable to attend: Denis Bourque (Member-at-Large), Sheila Bourque (education liaison), John Stone (Member-at-Large), Marc Quintaneiro (student representative, Carleton). Please note that Zoe Kuntz has left Ottawa and is no longer a student representative).

The meeting was called to order at 11 AM.

Proceedings:

1. Congress 2020: Discussion with Ottawa Tourism

Katie Dolan met with the Executive to discuss options for the 2020 CMOS Congress to be held in Ottawa. Ms Dolan is Convention Sales Manager for Ottawa Tourism, and noted that their services are at no cost to CMOS. She reviewed some of the benefits of working with Ottawa Tourism, including that they offer:

- Information on hotels, restaurants, conference venues, airport facilities;
- A 'welcome desk';
- Information on Ottawa as a 'destination';
- Videos of Ottawa and its attractions, including a welcome from the mayor;
- A Targeted Audience Profile (TAP) report on hotel availability;
- Tourist information for participants and their accompanying families;
- Planning and booking of specific excursions;
- and so on.

Ottawa tourism would require an RFP laying out our specifications to include:

- the preferred dates (and options for flexibility);
- type of facility needed (i.e. do we need a banquet room, theatre-style room(s), small meeting rooms, a plenary room, place for a poster session or exhibits);
- requirement for one or more catered receptions;
- any off-site venues required (e.g. for a gala);
- number of expected participants;
- types of accommodation (e.g. hotels of various classes; student (residence) rooms, etc.);
- estimate of the number of rooms per night of the event of each category;
- audio/visual requirements; etc.

In discussion, it was noted that 2020 is an election year and so planning and bookings should begin as soon as possible. The Executive suggested that an

international dimension to the programme/theme would be planned (Ottawa Tourism's outreach to foreign visitors would be very welcome). There is also a possibility of partnering to some extent with another organization (perhaps for a sponsored lunch, or joint programmes on some days). Insurance requirements need to be identified. Many of the details on planning will be coordinated by the LAC Chair. What is known is that the 2010 event was held at the (former) Crowne Plaza which was not well set up for exhibits, and overcrowding in breakout rooms and rooftop terrace rooms can result if the Congress is large; there is interest in booking the new Ottawa Congress Centre (if affordable); from past experience, the number of participants could easily be in the 500 to 1000 range; the events are always held from Sunday through Thursday, always after Victoria Day, and always late May through to mid June.

On behalf of the Executive, Martin Gauthier thanked Ms Dolan and looked forward to a strong collaboration.

2. Agenda

The agenda was approved with one addition to the draft (see **ANNEX 1**).

3. Past Minutes

The minutes of the meeting of 14 December 2016 were approved with no changes to the text of v 1.1.

ACTION: Leslie Malone will finalize the December minutes and Bob Jones will post them on the web page.

4. Congress 2020: Chairperson for the Local Arrangements Committee

The Executive was pleased to accept the offer of Bruce Angle to be Chair of the Local Arrangements Committee (LAC) for the 2020 Congress. Bruce will attend future meetings of the Executive as needed as LAC Chair.

LAC chairpersons from past Congress events held in Ottawa have kindly agreed to share experience on an informal basis. Bruce will liaise with Katie Dolan (Ottawa Tourism) on planning and logistics.

5. Schedule of lunch meetings

The speaker for the luncheon today is David Scott, Polar Knowledge Canada. Mike Manore is now unable to speak in February but could potentially manage the March date. The CMOS Tour speaker, Richard Dewey, has confirmed for April, and Gilbert Brunet is confirmed for 24 May.

It was decided to see if Mike Manore would confirm for the 22 March date. The proposed talk by Gordon McBean has not been finalized but will now be planned for an extra date on the schedule as a joint CMOS/CACOR event that CMOS will host. Ann McMillan will continue her ACTION (see minutes of Dec 2016) to work with Madeline Aubrey to lock down a date and reserve a venue. It is urgent to get the date for negotiations with the Mess, as they are heavily booked.

Ann McMillan will continue her ACTIONS (see Dec 2016 minutes) to get the abstracts for Mike Manore's and Gilbert Brunet's talks.

To address the gap for February, it was decided to invite Geoff Green¹ to speak on the C3 2017 programme for Students on Ice. This could tie into and stimulate the Ottawa Executive to repeat its highly successful sponsorship of a high school student to participate in an Arctic field trip in 2017. The executive recalled that in 2015, Zoe Perkins was sponsored to participate in the Arctic Net 'Schools on Board' programme and that she gave an excellent talk at the December 2015 luncheon.

In the event that Mr Green is not available for February, Dawn Conway proposed inviting someone to speak on Arctic cruise tourism, and the Executive recognized as well that it would be excellent to hear from David Grimes on recent developments for MSC and WMO.

ACTION: Bruce Angle will contact Geoff Green and invite him to speak at the 22 February luncheon. URGENT. If successful, please inform the Executive and provide an abstract to Bob Jones for the web page. Otherwise, contact Dawn Conway to proceed with the action below.

ACTION: if necessary, Dawn Conway will contact the Arctic tourism community and invite a representative to speak at the 22 February luncheon. If successful, please inform the Executive and provide an abstract to Bob Jones for the web page. Otherwise, contact the Executive for discussion on options.

The revised schedule for the remainder of the 2016-2017 season is presented in the Table below.

6. Financial report

Yvon Bernier reviewed the financial status of the chapter as of 31 December, 2016. He noted that one of the three GICs matures in November 2017, but that each of the other two could be opened on their anniversary date of 17 February 2017. It was noted that there may be a need for some of the holdings to support the 2020 Congress, and that it was not certain whether hosting that event would generate as much revenue as for the past events (in Ottawa) in 2003 and 2010.

The Executive decided to cash in one of the GICs on 17 February and take out two thousand dollars which would be used in 2017 to support a student for an Arctic field trip (potentially for a segment of the C3 trip, to be discussed with Geoff Green).

ACTION: Yvon Bernier will cash out one GIC on Feb 17 and reserve \$2000 for sponsoring a student in 2017. **The remaining amount will be reinvested in a GIC.**

7. Books by Bob Jones

Bob Jones spent \$88 for the purchase of several copies of Geoff Strong's new book (a novel – *Convenient Mistruths*) to be used as gifts for speakers for the 2017

¹ Bio at: <https://studentsonice.com/about-us/our-team/team/geoff-green/>

luncheon schedule. As well, Jim Bruce donated two of his books (*A Canadian Environmental Chronicle 1954-2015*) for the same purpose.

The Executive agreed to offer these books as gifts to speakers, starting with Mr Scott, and that Bob be reimbursed for the \$88.

ACTION: Yvon Bernier will reimburse Bob Jones for the book purchase, on presentation of the receipt.

8. CMOS 50th Anniversary

Martin Gauthier informed that CMOS National was making available to us (at no cost) a number of pins that commemorate the CMOS 50th anniversary. The Executive decided to request 50 pins, to be handed out at a 2017 luncheon event.

As to the 25 year pins (a completely separate matter), Bob Jones is conducting a review of the records to identify additional long-standing CMOS Ottawa members who might qualify to receive the pins.

CMOS national also requested to know whether the Ottawa Executive would be planning a special event to mark the CMOS 50th anniversary in 2017. The Executive agreed that the September luncheon would be good timing for such an event, and that it would hand out the pins at that time. Perhaps a cake would be commissioned through the Mess. The theme and format for the event should be settled as soon as possible. Ideas proposed included the future of CMOS as theme, and a possible panel discussion.

9. Other business - Round Table (all)

Greg Steeves (student representative, U. Ottawa) suggested a possible speaker for the fall sessions, Dr Konrad Gajewski², climatologist, U. Ottawa). Note that Dr. Gajewski last spoke to the Ottawa Centre in 2009 on *Holocene (last 10,000 years) Climate Variability*. The Executive will follow up on this as the planning for the fall schedule proceeds.

10. Adjourn

The meeting was adjourned at 11:56 AM.

² Bio at: <http://www.lpc.uottawa.ca/members/gajewski/>

Luncheon speakers, January-May 2017

Date	Speaker	Proposed by	Status
26 January	David Scott, Polar Knowledge Canada	Martin Gauthier.	Completed
22 February	Geoff Green. Students on Ice, C3 (2017)	Bruce Angle	In progress. Need abstract.
22 February Alternative	Arctic cruise tourism	Dawn Conway	Possible.
22 March	Mike Manore, tent. MSC New Plans for Monitoring	Ann McMillan	TBD. Need abstract.
Spring	Gordon McBean. A joint CACOR CMOS meeting on Unifying Science and Social Science.	Ann McMillan and Madeline Aubrey.	Gordon's spring schedule still not settled. URGENT to set date and book a venue. Need abstract.
26 April	CMOS Tour speaker, Dr. Richard Dewey, Ocean Networks Canada, University of Victoria, on 'Recent Pacific Anomalies: Oscillations, El Nino, and The Blob'.	Martin Gauthier	Confirmed. Bio and abstract available.
24 May	Gilbert Brunet	Ann McMillan	Confirmed. Need abstract.

NB: All the above-noted dates for 2017 are booked and confirmed with the Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa. The order of proposed talks from March through May is proposed, and still pending.

For CMOS archive of past speakers: <http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>

CMOS Ottawa Centre Executive Meeting

AGENDA

11. Congress 2020: Discussion with Ottawa Tourism
12. Changes to agenda (all)
13. Minutes of December meeting (all)
14. Congress 2020: Chairperson for the Local Arrangements Committee (LAC)
15. Schedule of lunch speakers (all)
 1. Year 2017 speakers: review the list of potential candidates
 2. Discuss the possibility of having a joint Luncheon with CACOR
 3. Discuss potential scheduling issue for February Luncheon.
16. Financial report by Yvon Bernier
17. Books by Bob Jones
18. CMOS 50th Anniversary
 - a. 50th and 25th Anniversary Pins
 - b. Special event?
19. Other business - Round Table (all)
20. Adjourn

ANNEX 2:

Report of the Treasurer

Financial situation at December 31, 2016:

Balance made up of:

Cash and bank deposit	\$1828.26
GIC no 1 (maturity on Nov. 27, 2017)	5158.40
GIC no 2 (maturity on Feb. 17, 2021)	4041.62
GIC no 3 (maturity on Feb. 17, 2021)	<u>4041.62</u>
	\$15,069.90

Notes: We had 2 SCOR speakers in 2016 (in March and in November), which is unusual. We also skipped the April meeting, replacing it by our participation in the Club of Rome luncheon, for which we contributed \$200 to the speaker's honorarium.