

**Meeting of the CMOS Ottawa Centre Executive
Friday, 21 November, 2014, 11:00 AM**

Final Minutes

Present: Ann McMillan (Chair, Ottawa Centre), Martin Gauthier (Vice Chair), Wayne Richardson (member at large), Paul Pestieau (member at large), Yvon Bernier (Treasurer), Bob Jones (membership coordinator), Denis Bourque (member at large), Sheila Bourque (education coordinator), Leslie Malone (Recording Secretary).

Unable to attend: Marty Taillefer (past chair, CMOS Ottawa Centre), Richard Asselin (member at large).

Proceedings:

1. The meeting of the Executive of the CMOS Ottawa Centre held on 21 November 2014 was chaired by Ann McMillan.

2. The minutes of the meeting of 16 October and status of all action items from that session were reviewed. Those minutes (with the agreed minor edits and status update on the action items) were approved.

3. The agenda for the meeting was approved as written. Discussions on each item are summarized below (items 4 to 9) along with any decisions and actions agreed upon.

4. Speakers for 2014/2015 year, Ottawa centre: The Executive was informed that Debby Ianson, Eastern SCOR Tour speaker, has confirmed she will speak at the January 2015 meeting (confirmed for 21 January) on the topic 'Ocean Acidification on Canada's West Coast: what do we really know?'. A list of upcoming sessions including confirmed and proposed speakers for the 2014/2015 year is attached as **Annex 1. *It is urgent to identify and book speakers for Feb-May 2015 as soon as possible.*** One of the talks will be the CMOS Tour speaker, but no details on this were available at the time of the meeting. Several new suggestions were made for follow up. The following actions were agreed:

Action 1: Finalize booking of the Mess for the 21 January 2015 talk by Ms Ianson (Paul Pestieau)

Action 2: Contact Martha Anderson to identify the 2015 CMOS Tour Speaker and confirm a date for that person to deliver the talk to the Ottawa Chapter (Ann McMillan)

Action 3: Approach Steve McCauley to be a speaker in spring or autumn 2015 (Wayne Richardson).

Action 4: Approach Gordon Young to be a speaker in 2015 (Leslie Malone and Ann McMillan).

Action 5: Contact Dawn Conway for suggestions from her contact base (Sheila Bourque)

Action 6: Contact Mark Richardson (Canadian Wildlife Service) to consider giving a talk on tools for processing physical data (Wayne Richardson).

Action 7: Contact Roger De Abreu to consider giving a talk on satellite developments (Sheila Bourque)

5. Potential activities with Universities: Ann McMillan spoke with Dr John Stone who pointed out that there are no specific programmes on Meteorology or Oceanography at the University of Ottawa, or at Carleton University. There are, however, strong programmes in Geography and Environmental Sciences. Prof Antoni Lewkowicz, Dean of Arts at U. Ottawa, also happens to be the President of the International Permafrost Association, an organization with global reach. Dr Stone suggested that the Ottawa Centre forge closer relationships with relevant professors and their graduate students, and consider sponsoring a talk (or several) within the regular seminar series in these programmes. Topics could range from very to less technical (e.g. freshwater impacts of glacier calving in the Arctic, aspects of impacts and adaptation, building a relationship between science and traditional knowledge, etc.).

Action 8: Contact Prof. Lewkowicz and Prof. Luke Copeland to discuss building a closer relationship between CMOS Ottawa Chapter and their programmes and students (Ann McMillan with John Stone).

6. Bid for Congress 2018: The executive was informed that Newfoundland cannot host the Congress in 2018, and that another host must be identified. No further information was known at the time of the meeting.

Action 9: Locate the minutes of CMOS National Executive sessions and look for information on Congress 2018. If needed, contact Martha Anderson for information and updates. Provide this information to Ann McMillan for subsequent consideration by the Ottawa Chapter (Leslie Malone).

7. Special evening events with AWMA: The Executive was informed that discussions are in progress on this matter. The topic should be reviewed at the December meeting.

8. Requests from the President: None were raised.

9. Other business: A number of additional topics were discussed:

- **Establishing a position for an outreach coordinator for Ottawa Centre:** In order to seek and identify one or more volunteers for this work, it was agreed that a 'job description' would be needed. **Action 10:** Draft a job description for an outreach coordinator (Ann McMillan).

- **Identification of a new student representative:** The executive was informed that Wesley Van Wychen confirmed his interest in becoming the new student representative for the Ottawa chapter. Following discussion, Wayne Richardson moved and Bob Jones seconded that the chapter would offer free lunch to the student representative from this time forward, for regular meetings of the Executive held at the Mess, in light of the extra time commitment the representative will make to contribute to the meetings held in advance of the luncheons.
- **Roles in CMOS national activities for members of the Ottawa chapter:** The meeting agreed that further information was required from National. Action 11: Contact Martha Anderson to identify what might be required from the Ottawa chapter (Ann McMillan).
- **Christmas lunch:** It was agreed to keep the cost of Christmas lunch at 5 dollars more than the usual charge (i.e. 10 dollars for students and 20 dollars for everyone else).
- **A special session on the topic of climate change:** Ann McMillan and Denis Bourque still plan to follow up with Dr Stone on the matter of setting up this session (Action 6, October meeting).

10. **Closure:** The meeting was closed at 12:15. The chair thanked the members for their contributions.

Attachment: Annex 1

Annex 1

Speakers, 2014/2015 year

Date	Speaker	Status
September	Dr Ahluwalia, CMOS President	completed
16 October 2014	none	closed
21 November 2014	Dave Jackson	completed
18 December 2014	Denis Hains	confirmed, awaiting abstract
21 January 2015	Debby Ianson, SCOR Eastern Tour speaker	confirmed
19 February 2015	TBD	
19 March 2015	TBD	
16 April 2015	TBD	
21 May 2015	TBD	

Other candidates being considered for invitation to speak:

Steve McCauley, proposed by Wayne Richardson

Dr Gordon Young proposed by Leslie Malone

Matt Ladd, proposed by Bob Jones (declined)

Prof. Antoni Lewkowicz, proposed by Ann McMillan and John Stone

Mark Richardson, proposed by Wayne Richardson

Roger De Abreu, proposed by Sheila Bourque

One or more graduate students from U. Ottawa and Carleton U., proposed by John Stone

When considering speakers, it is a good idea to check our list of past speakers to ensure we don't ask folks to repeat too often (note: this link is presently on the "old" web site but will be kept current either in Ottawa Archives or in the main Archives under Ottawa Centre.) The Ottawa Archives site has been improved and now links directly from the main site. All our stuff is there.

Please see:

<http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>