

CMOS OTTAWA Centre

MINUTES OF MEETING – January 19 2012

In Attendance:

Paul Pestieau, Bob Jones, Sheila Bourque, Denis Bourque
(A/Secretary), Wayne Richardson, Richard Asselin, Ian Sharpe,
Yvon Bernier, Ann McMillan

The meeting began at 10:50 am.

1 – Approval of Agenda

The Agenda was approved.

2 – Review of Previous Actions

- a. *Public Event Letter* – (Paul) – Done (discussion under #5 below)
- b. *Letter to National CMOS office for matching Science Fair funds*
(Paul) – Done
- c. *Expanding e-mail list for calls to meetings* (Bob) – Done
- d. *Generic e-mail name for Ottawa Centre* (Bob) –
ACTION: to be completed

3- Speakers for Remaining Dates

- a. *February* – Rosenberg
ACTION: Bob to contact Dawn Conway for bio.
- b. *March* – Savi
ACTION: Ann to confirm with Savi.
- c. *April & May* – no confirmations or tentative speakers yet.
Paul will contact Greg Flato. Richard has a person in mind.

ACTION: Paul to contact National Office/Executive for
information about the Tour Speaker this year.
ACTION: Bob to explore means of placing list of potential
speakers onto accessible on-line site

4 – Upcoming Science Fairs – judges and prizes

- a. *Québec side:* As previously agreed, the prizes will be \$100 and \$150. Yvon will be one judge and he will ask Serge Nadon again. Yvon has already sent a letter to the organizers confirming our participation.
- b. *Ontario side:* Prizes will be \$75 and \$100. A donation of \$175 will be made to the organization. Judges are to be confirmed. Marty has the plaque and he has tentatively offered to be a judge. Any suggestions or offers for a second judge are welcome.
ACTION: Paul to send a reply to the organizers confirming the details of our participation.

5 - Public Event Planning

- Paul indicated that responses have been received from several of the groups to whom we had sent letters, including CFCAS, Ottawa River Keepers and Science Exchange.
- A possible topic for the event could be “Water issues in the Ottawa Valley”

ACTION: Paul to send the letter to the Museum of Nature, soliciting their interest.

ACTION: Paul to forward to the Executive the list of all who have responded.

6 - Welcoming new members

- The point was made that we need to find a way to acknowledge and welcome new members to the Centre.
- Bob indicated that the National Executive Secretary sends a welcome package (e-mail) to all new members. It is not known if the message is bilingual. As well, Bob sends an Ottawa Centre message.

ACTION: Bob will distribute copies of these two messages to the Executive for review and comment

ACTION: Ottawa Executive members are to review and comment on the messages.

- It was decided that we should, at the very least, approach new members when they come to their first meeting.

ACTION: Paul (as Chair) to cross-reference the Doodle attendees' list with the new members names before our regular speaker meetings so that we can personally welcome new members.

7 – Financial Report

- Yvon presented the Annual Financial Report for 2011. Overall, the Centre had a net deficit of \$657 over the year. The luncheon meetings were run at a net loss of \$1,218, of which \$168 was the subsidy to encourage students to attend.

8 – Annual Report

- The Annual Report, due by end of January, will include mention of the awarding of 25-year pins in addition to the normal content about our meetings, the Science Fairs and the Financial Report.
ACTION: Paul will prepare, distribute to Executive for e-mail approval and then forward to National Office.

9 – Other Business

- It was decided that it would be useful to have a common, on-line, password-protected site for storage and access to, at least, Centre Minutes and the List of Potential Speakers.
ACTION: Bob will explore the options and report back.

The meeting adjourned at 11:40 am.