

CMOS Ottawa Centre - Executive Meeting Minutes

Thursday, September 18, 2014

Rideau Canal Junior Ranks Mess
4 Queen Elizabeth Drive, Ottawa

Present: Ann McMillan (Chair), Yvon Bernier (Treasurer), Bob Jones (Membership coordinator), Wayne Richardson (member at large), Martin Gauthier (Vice Chair), Invited guest: Harinder Ahluwalia (President, CMOS National Council and President and Chief Executive Officer of Info-Electronics Systems Inc.), Wendy Borsuk (Sales and Marketing Executive at Info-Electronics Systems Inc.)

Unable to attend: Marty Taillefer (past chair), Paul Pestieau (member at large), Richard Asselin (member at large), Denis Bourque (member at large), Sheila Bourque (Education coordinator), Leslie Malone (Recording Secretary).

1. **Agenda:** There were no changes to the agenda.
2. **Approval of Minutes:** No changes were proposed to the minutes from the August meeting, therefore those minutes are considered approved.
3. **Items of interest to the CMOS National Council President Harinder Ahluwalia**
 - a. President Harinder discussed his concern regarding the decrease of CMOS membership overall in Canada since 2012. He mentioned that the Ottawa Centre is one of the nation's strongest and most stable centres but some other centres struggle a lot. He encouraged all CMOS members to volunteer and try to reach out to new and old CMOS members. He mentioned that any improvements and ideas proposed by centers will be taken seriously.
 - b. President Harinder proposed to increase student involvement by developing a national mentoring program. Volunteers are welcome. He mentioned his interest in coming to Ottawa to meet students in the near future.

4. Upcoming Speakers:

- a. Since we don't have a speaker for October, it was decided that we will cancel the October lunch and go with the AWMA joint event instead (motion proposed by Wayne, seconded by Bob). The indoor air quality topic is one we haven't addressed lately and should be of interest to broad memberships of the two organizations. We'll put our efforts into advertising this and getting a good turnout. We'll provide up to \$300 to offset half of the losses if there are any. If there are sponsoring organizations, the sponsorship money goes on that organization's side of the balance sheet after expenses are covered. AWMA already has several sponsors so risk is small. We are helping them rebuild their chapter.
- b. For November and December

A few names were suggested for future speakers. It was suggested that Steve McCauley will be approached to be the speaker for November and Denis Haines was considered to be a good choice for the December's luncheon.

ACTION items:

- Wayne Richardson to approach Steve McCauley (**urgent**); Ann McMillan to approach Denis Hains;
- Paul Pestiau to cancel October 16 Luncheon at the Mess hall. (**urgent**).

5. Special Events with the AWMA:

- a. **Report on the Water Event:** The joint AWMA/CMOS June 17 Water Event was a success. AWMA got 7 sponsors at \$200 each which offset the excess of costs over revenue so that the event was "break even" for us. Sadly, no one has had time to write it up for the bulletin although it was pronounced a big success. AWMA is interested in following up on the water management topic, perhaps next spring.
- b. **Possible Indoor Air Quality event :** see item 3 of this document for details

ACTION items:

- Wayne suggested that we need to engage more with AWMA to develop a list of potential topics/speakers for future events of this type. This item should be put in the next meeting agenda.

6. **CMOS Congress 2019:** Ann suggested that we need to revise the CMOS 2019 proposal and send it to CMOS national council. We also need to identify one volunteer to take care of this event. A few names were suggested: Savi Naryanan, who accepted to help out with the Bulletin and who has retired from DFO a few months ago. Marty had already contacted Anne O'Toole and Helen Joseph but neither was interested.

ACTION: To be discussed at next meeting.

7. **Treasurer's report:** Yvon presented the 2014 report to the group. In short, the Ottawa center financial situation is relatively healthy. There is an amount of more than \$7000 sitting at the bank. Yvon has suggested to buy a new GIC with a part of this amount. This item will need to be addressed at the next meeting.

ACTION: To be discussed at next meeting.

8. **Changing time and location for the next meeting in October :** Due to the fact that we will be having a joint event with the AWMA in October, the next meeting will be held at the Black Thorn on Oct 16 at 12PM.

ACTION items:

- Wayne will be doing the reservation at the pub,
- Bob to send an invitation to all executive members.