

## **CMOS Ottawa Centre Minutes – January 16<sup>th</sup>, 2014**

*In Attendance: Ann McMillan, Richard Asselin, Bob Jones, Yvon Bernier, Sheila Bourque, Denis Bourque, Paul Pestieau, Martin Gauthier, Martin Taillefer, Tess Maheux*

### **MEETING MINUTES**

1. Meeting Minutes are essential for recording Action Items and Records of Decisions (ROD) as they provide structure and drive action. Tess Maheux to act as recording secretary when/if Adrienne Tivy is not available.

### **SPEAKERS FOR UPCOMING LUNCHEONS**

2. An effort to expand and update our current potential speaker list was discussed.
3. February 2014: Stefan Jungcurt has been confirmed and a need for both March and April speakers was identified. CMOS Touring Speaker is desired for April: Tom McElroy

#### **ACTION (Resp. in brackets):**

- A list of Potential Speakers will be included with Future Minutes (M. Taillefer)
- March 2014: Craig Hamm identified as potential speaker (M. Taillefer)
- Forward List of potential Speakers to Ottawa Centre Executives (B. Jones)
- Identify / Contact Potential Speakers:
  - Mike Breklacich, Carleton University, John Stone, Dawn Conway (May?)
  - Contact Tom McElroy (S. Bourque)

### **BUSINESS PLAN**

4. Reviewed / Decisions previously made but not recorded.
5. Ann would like to organize a special student event to help with engagement. Possible Pub Event at Carleton University with Career Presentations. Tentative September 2014.
6. Student fee has been reduced to \$5.00.

#### **ACTION (Resp. in brackets):**

- Re-issue Financial Spreadsheet for comment (M. Taillefer)
- Reach-out to Ryan Campbell (Student) for assistant in Student Pub Event (M. Taillefer)

### **SCIENCE FAIR**

7. Decision of Quebec's Expo-Science prize increase and potential increase in Ontario's Science Fair prizes: currently at \$175 (shared by winners) and \$175 to the organization. CONCLUSIONS Expo-Science has been increased to \$200.00 and \$100.00 for a total of \$300.00 for the winners. Ontario Science Fair has been increased to \$200.00 and \$100.00 for a total of \$300.00 for the winners as well as an additional \$300.00 for the organization for a total contribution of \$600.00

ACTION (Resp. in brackets):

- Judges for Expo-Science: Yvon Bernier and Serge Nadon
- Judges for Ontario Science Fair: Martin Taillefer and Paul Pestieau
- Request for ½ funding to the National Executive Board
- Write cheque for Ontario Science Fair and give to Marty

### **OUT-REACH PROGRAM**

8. How can we be more visible / involved? How do we promote CMOS?
9. We must identify our purpose and the information we can offer teachers. Develop Speakers Bureau for Ontario Teachers: Must discuss further and in detail prior to reaching out to teachers. A small honorarium off \$50-\$100 to compensate our speakers can be introduced.

ACTION (Resp. in brackets):

- Send Marty link/info/Contact for Science Teachers of Ontario's Conference (S. Bourque)
- Focus Discussion: Development of Speakers Bureau for Ontario Teachers (TBD)

### **2015 NATIONAL EXECUTIVE**

10. Confirmed: Ottawa hosting the National Executive. Executive members must be identified ASAP. (M. Taillefer)

### **2017 CONGRESS IN OTTAWA**

11. Marty has suggested that Ottawa host the 2017 CMOS Congress to coincide with Canada's 150th Birthday. Preferred dates of the week of 29 May 2017 and the week of 5 June 2017.
12. Ann has liaised with Ottawa Tourism and she expects to have more details in February.

ACTION (Resp. in brackets):

- Venue must be booked with confirmed dates (M. Taillefer)
- Nominate / Identify LAC Chair (M. Taillefer)
- Create List of Volunteers / duties (TBD)
- Send Tess CMOS 2017 level of requirements (A. McMillan)