

**Meeting of the CMOS Ottawa Centre Executive
Wednesday, 16 December, 2015, 11:00 AM
Rideau Canal Junior Ranks Mess
4 Queen Elizabeth Dr., Ottawa**

Minutes

Present: Ann McMillan (Chair, Ottawa Centre), Yvon Bernier (Treasurer), Bob Jones (Centre webmaster, Archivist, Member-at-Large), Denis Bourque (Member-at-Large), Sheila Bourque (education liaison), Wayne Richardson (Member-at-Large), Zoé Kuntz (student representative), and Leslie Malone (Secretary).

Unable to attend: Martin Gauthier (Vice Chair), Marty Taillefer (past Chair, CMOS Ottawa Centre), Paul Pestieau (Member-at-Large), John Stone (Member-at-Large).

Proceedings:

1. Ann McMillan chaired the meeting of the Executive held on 16 December 2015. The minutes of the meeting of 25 November 2015 were approved one minor change. The final version is posted at: <http://cmosarchives.ca/Ottawa/Executive/minutes.html>.

The action items from the November meeting were reviewed. The only one outstanding was receipt of the presentation of Mark Richardson, who was the luncheon speaker in September.

ACTION: Wayne Richardson will speak with Mark and arrange to get a copy of his presentation for the CMOS Archives (as soon as possible).

2. The approved agenda for this current session is attached as **ANNEX 1**. Discussions on each item are summarized in items 3 - 7 below, along with any decisions and actions agreed upon.

3. **Schedule of lunch speakers**

Ms Zoe Perkins is the December speaker, on the topic of her participation (sponsored by the Ottawa CMOS Chapter) in the Arctic Net Schools on Board Programme. Ms Perkins' teacher, Mr Steve Guillemette had also agreed to attend the luncheon and to introduce Ms Perkins.

Martin Gauthier proposed a speaker for the January 2016 luncheon, namely Amanda Pappin, a Ph. D candidate from the Department of Civil and Environmental Engineering, Carleton University. She would speak on the topic of her research on the link between air pollution and public health and is available for the scheduled date. The executive welcomed this suggestion and decided to invite Ms Pappin to speak at the 27 January luncheon.

ACTION: Martin Gauthier will finalize the arrangements with Ms Pappin, and will provide an abstract and a brief bio for the announcement and for the introductions (as soon as possible).

Ann McMillan has made tentative arrangements with David Grimes, Assistant Deputy Minister for the Meteorological Service of Canada, to identify a Director General from Environment Canada to speak at the February luncheon.

ACTION: Ann McMillan will follow up with David Grimes to confirm a February speaker (as soon as possible).

Ann McMillan is working on finalizing arrangements with Dr Christopher Harley, the 2015 Eastern Annual CNC-SCOR tour speaker, to make his presentation in Ottawa in March 2016. Depending on the date(s) Dr Harley is available, he could be the March 2016 speaker for the Ottawa Chapter, or possibly an extraordinary addition to the speaker series. Discussions are underway to see if the University of Ottawa would care to host this event, with the participation of professors and students.

The Canadian Association of the Club of Rome (CACOR) has invited the CMOS Ottawa chapter to jointly sponsor a talk in April 2016, probably the third week of the month, at their venue, The Army Mess, 149 Somerset St. W (please note there is a dress code at this venue). The speaker would be Robert Sandford, and the topic would be UN-Water. The Executive decided to accept this invitation, and to ask CACOR if other sponsors would be welcome.

ACTION: Ann McMillan will accept CACOR's invitation and work with them in finalizing the arrangements to jointly sponsor this event. Ann will also ask CACOR if they would consider also inviting, for example, the Air and Waste Management Association (AMWA) to co-sponsor this talk.

It was noted that the CMOS Tour speaker normally speaks at one of the Chapter's luncheons, usually in April or May of the year. The speaker and potential dates have not yet been announced.

Decisions and status of arrangements for luncheon speakers for September to December 2015 and for January to May 2016 are summarized in **Table 1 and Table 2**, respectively, below.

4. Finances

Yvon Bernier reported that a GIC worth about ten thousand dollars recently matured. The cash is now sitting in the bank account, but should be re-invested. Mr Bernier will make a proposal at the January meeting for the reinvestment.

In January 2016, Ann McMillan is required to prepare a Centre annual report, which will include a financial statement from the Centre's treasurer.

5. Partnerships

- i. Universities: Efforts are underway to see if U. Ottawa will host the CNC-SCOR speaking event in March. The Executive was pleased to note that the Chapter now has a student representative from U. Ottawa and that, in addition, Janice Pilon has indicated that she is willing to serve as a student representative for Carleton University.

ACTION: Ann McMillan will invite Janice Pilon to be the student representative for Carleton University and will request her permission to provide her contact information to Laura Gillard (the national level student representative), as soon as possible. Bob Jones is to be copied on the correspondence.

- ii. CACOR: This partnership is working well. A joint event is being planned for April 2016 (see item 3 above).

6. Science Fairs

Yvon Bernier reported that everything is on track with respect to the science fairs. The request for funding for the Ottawa Science fair is expected in January 2016.

7. Other business

It was noted that the next Congress would be held in Fredericton, New Brunswick, in late May/early June.

8. **Closure.** The meeting was closed at 11:27. Participants were thanked for their contributions to the discussions.

Table 1: Summary of luncheon speakers, September-December 2015

Date	Speaker	Proposed by	Status
2 September	Dr Adam Sobel, MEOPAR tour speaker	MEOPAR	Completed
23 September	Mark Richardson	Wayne Richardson	Completed
28 October	Phil Chadwick	Bob Jones	Completed
25 November	John Stone	John Stone	Completed
16 December	Zoe Perkins	Denis Bourque	Confirmed

Table 2: Summary of luncheon speakers, January-May 2016

Date	Speaker	Proposed by	Status
27 January	Amanda Pappin	Martin Gauthier	In progress
24 February	EC DG	Ann McMillan	In progress
23 March (TBD)	Christopher Harley	CNC-SCOR	In progress
April (date TBD)	Robert Sandford	CACOR (joint event)	In progress
25 May	CMOS Tour Speaker	CMOS	TBD

For CMOS archive of past speakers: <http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>

Approved AGENDA

1. Changes to agenda (all)
2. Minutes of November meeting (all)
3. Schedule of lunch speakers (all)
 - a. December –Zoe Perkins
 - b. January, 2016...?
 - c. Speaker from the MSC
 - d. Rest of 2016?
4. Finances (Yvon)
5. Partnerships (all)
 - a. Universities – SCOR Speaker (Chris Harley)- March
 - b. CACOR – Speaker on water – April
 - c. Others?
6. Science Fairs (all)
7. Other business, Round Table (all)
8. Adjourn.