

Meeting of the CMOS Ottawa Centre Executive Thursday, 14 May, 2015, 11:00 AM

Minutes

Present: Ann McMillan (Chair, Ottawa Centre), Martin Gauthier (Vice Chair), Yvon Bernier (Treasurer), Bob Jones (Centre webmaster, Archivist, Member-at-Large), Richard Asselin (Member-at-Large), Paul Pestieau (Member-at-Large), Denis Bourque (Member-at-Large), Sheila Bourque (Education liaison), Leslie Malone (Secretary).

Unable to attend: Marty Taillefer (past chair, CMOS Ottawa Centre), Wesley van Wychen (student representative), Wayne Richardson (member at large).

Proceedings:

1. Ann McMillan chaired the meeting of the Executive of the CMOS Ottawa Centre held on 14 May 2015.

2. The minutes of the meeting of 16 April 2015 were approved as written.

3. The agenda for the meeting was approved with one addition, the matter of student support. Discussions on each item are summarized below (items 4 through 9) along with any decisions and actions agreed upon.

4. Election of the Executive of CMOS-Ottawa

Richard Asselin, Member at large, has decided to step down from his role on the Ottawa executive. All other current members offered to stay in their current positions, pending election. Dr John Stone kindly offered to serve as a Member-at-Large. Subsequent to the meeting of the Executive, the members of the Ottawa Chapter re-elected the executive as follows, for one year (2015-2016):

Martin Taillefer – Past Chair, Ottawa Chapter and Liaison with the CMOS National Executive

Ann McMillan – Centre Chair

Martin Gauthier – Vice Chair

Yvon Bernier – Treasurer

Leslie Malone – Secretary

Wesley van Wychen – Student Member

Bob Jones – Member-at-Large – Centre webmaster and National archivist

Sheila Bourque – Educational Liaison

Paul Pestieau - Member-at-Large – liaison with Mess

Denis Bourque – Member-at-Large

Wayne Richardson – Member-at-Large

John Stone - Member-at-Large

5. Fall season

a) Paul Pestieau noted that the Mess had already raised the rates for the upcoming year for meals, but that the rental of the meeting room would remain as it is now. Because the Mess

had not informed CMOS-Ottawa of the change prior to the last luncheon, they will credit us with approximately 200\$ from what was paid for the April event. Options including raising our fees for the luncheons, reducing the range and quality of the meals at the Mess, or finding a new venue were discussed. The executive agreed to continue to book the Mess, and to agree to a raise in costs to Members for the luncheons (the first increase in 5 years). It was agreed to add a note on the selected menu, on the meeting notices starting in September 2015. It was agreed to keep a price differential between Members and non-Members. The executive will review the costs over the summer break, and will decide on a new fee structure in time for the September luncheon. Related to this, it was noted that the CMOS-Ottawa meetings and CACOR meetings often fall within the same week. The executive will also review the fall schedule in that light, over the summer.

b) Arrangements with Mark Richardson are being finalized for fall 2015. Phil Chadwick has agreed to put on a science-themed art show sometime in the fall. Other arrangements will be discussed over the summer.

c) Two summer meetings are planned, to be held at the Black Thorn, mid-July and mid-August.

See **Table 1** below for the summary of proposed upcoming sessions and speakers for the remainder of 2015.

6. Partnerships

a) A draft letter from CACOR outlining the proposed collaboration between CACOR and CMOS-Ottawa was discussed. Several modifications were proposed to support use of collaboration, as opposed to partnership, which can have a formal, legal implication. The centre chair will discuss this further with CACOR.

b) It was agreed to further discuss the possible joint event with MEOPAR over the summer. The proposed date of 2 September risks poor turnout due to Labour Day.

c) It was further agreed to continue to explore options for a new joint event for the fall with AMWA.

d) The Executive appreciated the offer by Professor Antoni G. Lewkowicz to work with CMOS Ottawa to establish a speaker exchange for the 2015-2016 period. Support was noted for the request by Janice Pillon for reviewers of the Carleton University ISEMA journal.

7. Whistler CMOS Congress 2015

It was noted that there has been a low registration for the Whistler event, with only 231 registrants to date. Ann, Bob, Marty, Denis and Sheila from Ottawa will attend. The suggestion raised by Marty to have Ottawa Centre offer partial funding to the centre chair for the event was discussed, but for the upcoming event, declined with appreciation.

In discussion following the meeting, it was proposed that the Centre review, each year, the case for whether the Centre Chair would require financial support to attend the Congresses.

8. Student Support

Denis updated the Executive on the status of funding Zoe Perkins to attend an Arctic Net sponsored event this year. The Schools on Tundra will not take place this year as planned, but if accepted, Zoe would attend Schools on Board, in September. If this comes to pass, her post-trip talk to CMOS-Ottawa would be rescheduled to after the New Year.

The following actions were agreed:

Action 1: Inform the Mess that CMOS-Ottawa agrees to the new menu prices (Paul Pestieau)

Action 2: Over the summer, finalize the fall speaker's roster and dates, coordinate with CACOR on event dates, decide on new luncheon fees (all Executive members).

Action 3: finalize the terms of collaboration with CACOR (Ann McMillan)

Action 4: Work with MEOPAR on a date for a joint event (Ann McMillan)

9. Other business:

No additional items were tabled for discussion.

10. Closure: The meeting was closed at 12:00. The chair thanked the members for their contributions.

Table 1: Speakers for remaining sessions, 2015

Date	Speaker	Proposed by	Status
September 2015	TBD		TBD
October 2015	Possible joint session with CACOR (northern monitoring)	Bob Jones	In discussion
November 2015			TBD
December 2015			TBD

Likely candidates (some discussion underway):

- Mark Richardson for autumn 2015, proposed by Wayne Richardson
- Dr David Burgess (NRCan) for autumn 2015, proposed by Wesley Van Wychen
- Canterbury HS student for some time in the 2015-16 schedule, proposed by Denis Bourque

Additional candidates being considered for invitation to speak:

- Steve McCauley, proposed by Wayne Richardson
- Dr Gordon Young proposed by Leslie Malone
- One or more graduate students from U. Ottawa and Carleton U., proposed by John Stone

For CMOS archives (past speakers, etc.) please see:

<http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>

Appendix A

DRAFT MEMORANDUM of Agreement between CACOR and CMOS/Ottawa

Areas of cooperation between CACOR and CMOS Ottawa Centre/Chapter

1. Share our event notices with our respective groups. This includes posting them on our respective websites.
2. Plan and host joint events or participate as presenters, when mutually possible at the local or national level.
3. Permit members of both associations to benefit from members' prices when attending our respective events.
4. Fund educational projects that reflect the vision and mission of our respective association.
5. Designate a contact person in each association to facilitate cooperation between CMOS and CACOR.