



Meeting of the CMOS Ottawa Centre Executive

Tuesday, 11 December 2018

Approved Minutes

Venue: Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa

Call to Order: 10:35 AM

Chair: Dawn Conway

Ottawa Centre Executive: See **Annex 1**

Present: Bruce Angle, Len Barrie, Yvon Bernier, Denis Bourque, Sheila Bourque, Dawn Conway, Martin Gauthier, Barry Goodison, Bob Jones, Leslie Malone, Ann McMillan, Paul Pestieau, Michael Steeves, John Stone.

Regrets: Ray Desjardins, Helen Joseph, Brie Morrison, Greg Steeves.

1. The **agenda** was adopted no changes.

2. The **Minutes** from the meeting of 15 November were adopted with minor changes. The minutes of the meeting of 22.05.2018 were not available for discussion. **ACTION:** Leslie will finalize the November minutes and distribute them; Bob will post them on the Centre's web site.

3. **Actions arising** from past meetings:

The actions from the November meeting were discussed, and status of completion is presented in **Table 1**.

Table 1: Actions arising from 15.11.2018 with status as of 11.12.2018

Item	Action	Status
2	Leslie will finalize the September minutes and distribute them	Completed
2	Bob will post the September minutes on the Centre's web site	Completed
4	Barry Goodison will disseminate the minutes of the Centre Chairs meeting on 09.11 when they are finalized	Completed
4	Bob and Michael will look into accessing the Adobe software owned by CMOS National to see if it is feasible to create an editable file for the postcard	The CMOS software license has expired. This Action is closed . New Action below.
4	Denis will check to see if CMOS is planning a booth for the IUGG	Denis sent a request to Gordon Griffith but has had no response. Pending.
4	Barry will send Sheila the current ToRs for SPEC	Completed

5	Helen will work with DFO to identify active participants for the 2020 Congress planning group	Pending.
6 b	Paul Pestieau will confirm with the Mess that the traditional turkey lunch will be offered	Completed
6 b	Dawn will contact Prof. Mike Brklacich (Carleton University, Human dimensions of environmental change) to inform him the December talk has now been scheduled	Completed
6 f	Barry and Helen are to follow up with Jackie Dawson for either January or February 2019	Completed. Confirmed for February. New action, 5 (c) below.
6 f	Other possibilities for Jan. were Frank Johnson (Bob) and Gilles Bourgeois (Dawn)	Dawn has had no reply from Gilles Bourgeois. Action closed but can be revisited later. New action, 5(b) below.
6 f	Ann is contacting Eddie Carmack or Dierdre Laframboise for April joint session with CACOR	Ann has contacted Eddie Carmack, and he might be interested but is not planning a visit to Ottawa in the next months. Action closed but can be revisited later. Contacting Dierdre Laframboise is pending. See item 5 (e) below.
6 f	Dawn will contact Alanna MacKenzie to see if Laxmi Sushama can be scheduled for 22 May in Ottawa	Action pending. See item 5(f) below.
7	Dawn will contact Brie Morrison to see if she will attend the December meeting	Completed. Brie is not available to attend.
7	Brie Morrison to be approached to see if she (in addition to Greg) would like to take part in the next Ottawa Science Fair	Completed. Brie has confirmed to Dawn that she would be a judge at the next science fair. New action below.
7	Yvon and Dawn will go to the bank and cash in the GIC on its anniversary date (Nov 2018)	Completed
7	Michael will write up a proposal, in time for the January 2019 Council meeting, on setting up a CMOS Committee on partnerships and sponsorships	Action pending, modified in that the proposal will be provided to Ottawa Executive for its meeting on 23 January, then the proposal will be provided to CMOS national for their executive meeting in February 2019

New Actions arising from these discussions:

ACTION: Promotional materials: Michael will identify appropriate software that could be used to create professional promotional materials (e.g. an editable postcard), that could then be shared with other CMOS chapters. CMOS Ottawa would then recommend this to CMOS Council (through the next Council meeting) as a useful resource.

ACTION: Dawn will send Brie (copy to Greg) the dates and venue for the science fair (5-6 April, at the Ravens Nest, Carleton University). Brie and Greg will only be expected to participate on Saturday 6 April.

4. Financial report

Yvon informed the Executive that \$1500 from the cashed GIC was added to the current account at the bank and that \$1500 had been reinvested for one year.

There are presently three GICs: \$1500 invested for one year, maturing December 2019; \$4000 maturing in February 2021 and \$3000 maturing in November 2022. The GICs are cashable on their anniversary dates.

There is approximately \$3300 in the current account at the bank.

5. Schedule of speakers:

- (a) Due to an urgent family matter David Grimes was unable to give his talk in person but had kindly arranged that Michel Jean present it on his behalf. It was agreed that Barry Goodison would introduce the speaker today, and that Denis Bourque would thank the speaker and coordinate the Q&A session. Denis would also present the speaker with a book in appreciation. As is the usual practice, Dawn will follow up by sending a note of appreciation to the speaker and Bob will request the permission of the speaker to post his presentation on our web site. **ACTION:** Dawn will add the subject of future speaker's gifts to the agenda for the January meeting 2019.
- (b) 23 January 2019: It was decided to consider an ICAO talk for a later date and to take up the kind (and flexible) offer of Frank Johnson to speak. **ACTION:** Bob will invite Frank Johnson to speak at the January luncheon.
- (c) 27 February 2019: Jackie Dawson has been confirmed as the February speaker. **ACTION:** Barry will contact Jackie to request a brief bio and the title of her talk.
- (d) 27 March 2019: Dawn informed the Executive that Eric Crighton has promised to provide a brief bio and the title of his March talk in January. It might be related to a recent Lancet publication on humanizing health and Climate Change.
- (e) 17 April 2019: Ann is in the process of contacting Dierdre Laframboise, the Executive Director of the Federation of Canadian Municipalities on giving a talk that would be suitable for both CMOS and CACOR, for the joint session in April. Ann is in touch with CACOR on her progress in signing up Dierdre. **ACTION pending.**
- (f) 22 May 2019: The dates proposed recently for scheduling the CMOS eastern Tour speaker (Laxmi Sushama) for a talk to the Ottawa Centre were not feasible. It was agreed that Ottawa Centre could be flexible, however, for the May booking date (preference to Tuesdays, Wednesdays or Thursdays). Dawn and Martin are both speaking with CMOS national about the schedule for the eastern Tour speaker and will coordinate their approach. **ACTION pending.**

The schedule for the 2018-19 calendar is summarized in **Table 2** below. Meetings relevant to CMOS are presented in **Table 3** below. The archive of past speakers can be found at:

<http://cmosarchives.ca/Ottawa/ottawapastspeakers.html>

6. 2020 Congress Update

LAC-2 was held on 23 November 2018. Most responsibilities have been assigned, but there are still some gaps. All actions from that meeting are nearing completion. Bruce Angle and Helen Joseph still need to contact ECCC and DFO, respectively, to request the support of working contributors to the LAC. Bruce will also speak with Ray Desjardins to request working contributors to the LAC from AgCan.

The theme for CMOS 2020 is under discussion with Gordon McBean but is likely to be along the lines of Agenda 2030: building resilient communities. The final decision on theme will be made by CMOS Council. Dawn and others are working to populate the SPC, and Gordon McBean would welcome a locally-based co-chair of the SPC. LAC-3 is planned for 30 January 2019, and it is hoped to have considerable progress on these matters by then.

Mike Manore and Bruce Angle have met with PPNL on Audio-visual support, which also has generated ideas for future CMOS Congress organization. Bob Jones is following up with Oscar Koren on floorplans for exhibits.

Other cooperating agencies that might contribute to the LAC include CSA (through Thomas Piekutowski) and DND. Once the theme is official, the event will be more widely promoted.

Table 2: Luncheon dates and Speakers, Sept 2018 - June 2019

Date	Day	Speaker	Proposed by
27.09.2018	Th.	Dr Brian Gray	B. Goodison & R. Desjardins
25.10.2018	Th.	No session	
15.11.2018	Th.	Peter Kimbell	Denis Bourque
11.12.2018	Tues.	Michel Jean on behalf of David Grimes	Barry Goodison
23.01.2019	Wed.	TBC: Frank Johnson	Bob Jones
27.02.2019	Wed.	Jackie Dawson, U. Ottawa	Barry Goodison; Helen Joseph
27.03.2019	Wed.	Dr Eric Crighton, U. Ottawa	Dawn Conway
17.04.2019	Wed.	TBC: Dierdre Laframboise, CFM. Joint session with CACOR Speaker.	Ann McMillan
22.05.2019	Wed.	TBC: Laxmi Sushama, CMOS Eastern Tour speaker.	Dawn Conway; Martin Gauthier
19.06.2019	Wed.	Executive meeting, Irene's Pub	All

NB: All the above-noted dates for the 2018-19 season have been booked and confirmed with the Rideau Canal Junior Ranks Mess, 4 Queen Elizabeth Drive, Ottawa.

7. Other business

(a) **Mess booking, June 2019:** it was agreed to let the mess booking for June go as there would not be a luncheon scheduled that month. **ACTION:** Paul will contact the Mess and cancel the booking for 26 June. The Executive decided to meet on Wednesday, 19 June 2019, at Irene's Pub for a pre-summer informal meeting.

(b) **Speakers and schedule for the 2019-20 season:** It was agreed to follow up with the list of speakers with whom scheduling was not possible in the 2018-19 season and see if they could find one of the next season's dates possible and to approach several additional new suggestions:

- **Bill Maynard**, ICAO (proposed by Dawn Conway);
- **Eddie Carmack** (proposed by Ann McMillan).
- **the new ADM for S&T** (proposed by Barry Goodison);
- **Stéphane Laroche**, RES-3, RPN- Data assimilation (proposed by Len Barrie) - Stéphane can speak broadly on the relative impact of different types of observations globally on NWP or specifically on the added value of AMDAR observations;
- **Felix Vogel**, Research Scientist ECCC (proposed by Len Barrie) – Felix can speak on Carbon emissions inverse modelling.

It is highly desirable to come to the June meeting with solid ideas, and to be able to post the year's schedule early, for more effective marketing of the luncheons.

To support the preparations for the next season, it was agreed to make the Mess bookings early. **ACTION:** Paul will contact the Mess and book CMOS luncheons for the third Wednesday of each month (Sept-May).

(c) **IUGG 2019:** So far, of the Ottawa Executive only Sheila and Denis are considering attending the IUGG in Montreal. The Center is aware that if the IUGG experiences financial losses, those losses will be shared by CMOS and CGU. There is a concern that the student

travel subsidies will not be adequate for their (usual) participation. The cost for attending the CMOS banquet at IUGG would be an extra \$100. **ACTION:** Bruce will be online with CMOS National Executive on 13 December and will seek more information on the CMOS activities at IUGG.

(d) **Quorum:** The CMOS Ottawa Centre does not identify how many of the Executive must be present to constitute a quorum for decision making. Given that some members may travel for long periods in winter, however, a quick poll was conducted to assess whether there might be scheduled sessions with a high absentee rate in the upcoming months. There appears to be low risk of a low turnout amongst the Ottawa Centre Executive for the meetings scheduled for January-March 2019.

(e) **Correspondence:** It was suggested that official correspondence (e.g. to request funds from CMOS National, etc.) might be archived with the Ottawa Centre Secretary as needed, to maintain a record for future reference.

(f) **Science fairs:** The Ottawa Centre contributes \$600 to the Ottawa science fair, and \$300 to the Outaouais one, so annually requests matching funds from CMOS National of \$450. **ACTION:** Dawn will contact Gordon Griffith to request matching funds for the 2019 science fairs.

8. Adjournment: The meeting was adjourned at 11:50 AM.

Table 3: Meetings/events relevant to CMOS, Sept 2018- July 2019

Date	Meeting	Info
05.09.2018	LAC_1 , CMOS 2020	
13.09.2018	CMOS Centre Chairs meeting	
19.09.2018	CACOR	http://canadiancor.com/
20.09.2018	CMOS National Executive	
26.09.2018	PROBUS	Len Barrie provided the talk
08.11.2018	CMOS Centre Chairs meeting	
23.11.2018	LAC_2 , CMOS 2020	
15.11.2018	CMOS Council	
10.12.2018 - 14.12.2018	ArcticNet 2018	http://www.arcticnetmeetings.ca/asm2018/index.php
13.12.2018	CMOS National Executive	
10.01.2019	CMOS Centre Chairs meeting	
16.01.2019	CACOR	
17.01.2019	CMOS Council	
30.01.2019	LAC_3 , CMOS 2020	
14.02.2019	CMOS National Executive	
07.03.2019	CMOS Centre Chairs meeting	
20.02.2019	CACOR	
20.03.2019	CACOR	
21.03.2019	CMOS Council	
18.04.2019	CMOS National Executive	
17.04.2019	CACOR. Joint with CMOS	
19.04.2019	Good Friday	
22.04.2019	Easter Monday	
01.05.2019	CACOR	
22.05.2019	CACOR	

06.06.2019	CMOS Centre Chairs meeting	
13.06.2019	CMOS Council	
19.06.2019	CACOR	
8-18.07.2019	27th IUGG General Assembly, incl. the 53rd CMOS Congress	http://iugg2019montreal.com/

Annex 1: Ottawa Centre Executive (see also <http://cmosarchives.ca/Ottawa/ottawaexecs.html>)

Position	Name	e-mail
Chair	Dawn Conway	DMConway1@gmail.com
Vice Chair	Barry Goodison	barrygo@rogers.com
Treasurer	Yvon Bernier	ycbernier@videotron.ca
Recording Secretary	Leslie Malone	lesliemalone@rogers.com
Membership and Archives	Bob Jones	jonesb@ncf.ca
Education Co-ordinator	Sheila Bourque	sbbourque@rogers.com
Past Chair	Martin Gauthier	martin.gauthier@rwdi.com
LAC Chair, 2020 Congress	Bruce Angle	Wxangle58@gmail.com
Member-at-large	Len Barrie	leonardbarrie@gmail.com
Member-at-large	Denis Bourque	denisabourque@gmail.com
Member-at-large	Ray Desjardins	Ray.Desjardins@canada.ca
Member-at-large	Helen Joseph	macdonaldjoseph@hotmail.com
Member-at-large	Ann McMillan	mcmillan@storm.ca
Member-at-large	Paul Pestieau	Paul.Pestieau@canada.ca
Member-at-large	Michael Steeves	meridian848@gmail.com
Member-at-large	John Stone	john.stone@rogers.com
Student rep., U. Ottawa	Greg Steeves	gregsteeves6@gmail.com
Student rep. Carleton U.	Brie Morrison	briemorrison@cmail.carleton.ca